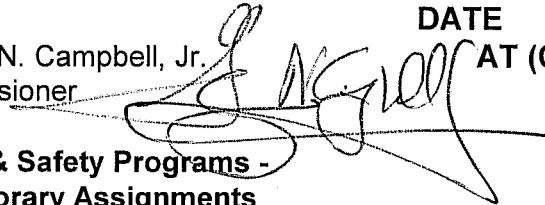


**STATE OF NEW HAMPSHIRE  
INTER-DEPARTMENT COMMUNICATION**

**FROM** George N. Campbell, Jr.  **DATE** September 2, 2008  
Commissioner **AT (OFFICE)** Department of  
Transportation

**SUBJECT** **Health & Safety Programs -**  
**Temporary Assignments** Commissioners'  
Office

**TO** All DOT Employees

The Health & Safety Section of the Office of Stewardship & Compliance (OSC) is beginning the process of systematically reviewing and revising, as necessary, the Department's health and safety programs. As you may know, these programs were developed to bring the Department into compliance with many health and safety requirements.

For expediency, the programs were prepared using business and industry models, which in large part have proven not to be the best fit for a transportation agency. My desire is for the programs to be rewritten in language that is easy to read and understand, adopting requirements that are applicable to the tasks performed by NHDOT employees and reflecting the Department's collective experience since the initiation of these programs.

For this endeavor, I am seeking the assistance of Department employees with specific knowledge, skills and experience in the subject matter addressed by the various programs (for example, *Excavation and Trenching, Welding and Cutting*, etc.). I support a "temporary assignment" approach, to take full advantage of this expertise. Selected employees would be excused from regular duties and assignments in order to assist in researching and designing the program revisions. This effort may entail travel to Concord and other parts of the state, as appropriate.

In the near future, we will be soliciting nominations from Bureau Administrators and District Engineers for employees qualified and interested in these temporary assignments. Prior to this solicitation, an announcement of the programs to be addressed, including the anticipated time commitment, will be distributed. Criteria will be established and a form will be developed for the nomination process. The selection of employees for temporary assignment will be made by the OSC, in consultation with appropriate Division Directors.

This is an excellent opportunity to apply your knowledge, skills and experience in a way that will positively affect the Department's health & safety performance, and it will acknowledge and recognize your expertise.

Thank you.

GNC:WRH:wrh